

PACIFICSPO RT VI SUMMER JOB POSTING

XPLORESPO RTZ SUMMER CAMP COORDINATOR

The Organization:

The network of PacificSport Centres, in partnership with Canadian Sport Centre Pacific, delivers sport performance programs to help athletes and coaches win medals for Canada. Working in support of our national, provincial and regional sport partners, PacificSport Vancouver Island is creating a stronger system for the development of athletes, coaches, performance enhancement teams and facilities in the Vancouver Island region, serving communities from central and north Vancouver Island and the Sunshine Coast.

Position Specifics:

XploreSportZ Summer Camp Coordinator is responsible for all aspects of the XploreSportZ Summer Camp programs including but not limited to:

- Volunteer recruitment and training
- Coach recruitment;
- Supervision of all camp programs;
- Provide an atmosphere of fun and learning at all camps with the purpose of enhancing the physical literacy skills for all participants;
- Representative of the Host Organization
- Confirm facilities and communicate with facility directors;
- Recruit coaches and volunteers for camps;
- Supervise and Lead the daily operation of XploreSportZ/ActiveStar/Bike camps;
- Create and follow risk management policy for all youth camps including COVID protocols;
- Promote the camps through various media, website and in the community;
- Communicate with parents of registered children;
- Evaluate the programs strengths and areas for improvement and provide a written report.

Selection Criteria

Education, Experience and Certification

- Knowledge and understanding of Physical Literacy and the Sport for Life model of development.
- Post-secondary degree or partial completion of post-secondary degree.
- Previous experience in multi-sport camp programs, volunteer management and marketing.
- Previous experience working with children/youth ages 4 – 18 years

- Demonstrated leadership experience
- Computer and research skills
- Current Criminal Record Check
- First Aid, NCCP FMS, High Five PHCD, Respect in Sport, Commit to Kids

Demonstrated Technical Skills and Abilities

- Excellent communication skills, both written and verbal
- Excellent organizational and time management skills
- Ability to coach a variety of sport sessions as needed.
- Ability to ride a bike; BC Cycling I RIDE program training an asset; mountain bike experiences an asset
- Attention to detail

Knowledge

- Ability to work with diverse population
- Ability to evaluate the placement and best use, if any, of prospective volunteers and coaches.

Willingness

- Ability to work under pressure.

Applicants must be:

- 18 - 30 years of age.
- a Canadian Citizen, permanent resident or person on who refugee protection as been conferred under the Immigration and Refugee Protection Act.
- is legally entitled to work according to the relevant provincial/territorial legislation and regulations. (International students are not eligible)

How to apply:

Forward cover letter and resume to Catharine Edwards, Executive Director, PacificSport Vancouver Island, 839 Old Victoria Rd. Nanaimo BC V9R 5Z9 (p) 250-754-6200 (e) cedwards@pacificsport.com

Closing Date: April 29, 2022

Start Date: June 28, 2022

End Date: August 26, 2022

*Dates may change based on funding.